



HISTORICAL & GENEALOGICAL SOCIETY OF SOMERSET COUNTY LIBRARY

Library Policies:

Registration: All patrons must sign registration book at the front counter.

Patron belongings: Coats, bags and closed cases of any kind are **not** permitted into the Library. Bags and closed cases include: purses, handbags, backpacks and computer cases. Free lockers with keys are available in the lobby for securing personal items; a coat rack is also available. The Historical & Genealogical Society of Somerset County, Inc. is not responsible for the loss of personal items of patrons.

Pencils: Patrons may use pencils only for note taking in order to preserve our collection. Pencils are available for borrowing and sharpeners are also provided. Mechanical pencils are acceptable, however colored pencils are not.

Laptop computers: Laptop computers may be used by patrons in the library. Cases must be secured in lockers located in the lobby, which are available at no charge. Computer must be run off of batteries. Computers **cannot** be plugged into an electrical outlet.

Cell Phones and iPods: Cell phones cameras may be used to photograph materials in the library. However users must abide by the library's Digital Reproduction Policy. Cell phones are to be set on vibrate or turned off and conversations are limited to the lobby so as not to disturb other patrons. Patrons may use iPods or other headphone electronics as long as the volume of sound coming from the headphones is not detectable or disturbing.

Food and Drink: Food and drink are not permitted in the Library. Food and drink are allowed in the lobby only.

Climate control: Temperature and humidity levels in the library are controlled year-round for the preservation of the collections. The normal temperature in the Library is between 65-70°F. Patrons are advised to dress warmly or bring a sweater or sweatshirt even during summer months. Jackets and coats may not be worn in the Library; suit jackets are acceptable.